

How to Download Registration certificate ?

After the application for Online Registration is over, the Candidates applying for Renewal / New Registration should wait for 2-3 Days and can log in to the Student LogIn section of this portal. Candidates have to **enter his / her registered email ID** (mentioned in the application for online Registration certificate) and **enter his/her date of Birth** and **Login** in this website.

During the verification process, if any deficiency found like the Photo may be not in proper dress code, Certificates scan copy may not have been attached properly, or Payment has not successful done or less payment has been done or any deficiencies, this will be communicated through this #dashboard. And the candidate has to comply with the mentioned deficiencies again only by email to- onmrchelpine@gmail.com or by editing the application form. (this can be done by clicking the Application link and Edit / Update the information / photo etc again).

After the application is approved (if found all information are correct by the ONMRC office), the application of the Candidate will **be approved** and this will be reflected in his / her #dashboard. And after that, the Candidate can Click the Link **Download Certificate** and Can take the printout of the Registration certificate.

Printing the Certificate :

Candidates can request the Computer operator to take the print out in any Printer with printer option setting (**Print with Back ground**, failing which the border sides will not be printed) and to set up the page setting **in One page** only. Also candidates can ask the computer operator to save a pdf copy of the same in their e-mail ids (**Print PDF option, if available in printer**)

Else, candidates can login to the website any time to take printout once the application is approved.

Candidates also can take **Colour print** outs of their downloaded certificates.

Incase any difficulties please mail details to:

onmrchelpine@gmail.com

**** No physical / hard copy of the Certificate will be issued from ONMRC office as it is discontinued with effect from 11/03/2019**